

OBJECTIVES FOR TODAY

- University of Zaragoza and its School of Economics and Business
- School Degrees (in particular ADEi)
- Meeting with buddies students
- Meetings with academic coordinators
- FAQs



UNIVERSITY OF ZARAGOZA



Facultad de
Economía y Empresa
Universidad Zaragoza



Universidad
Zaragoza

1542

ZARAGOZA: THE CITY

- Fifth Spanish city in terms of population (around 700,000 inhabitants)
- Equally distant of around 300 km from Madrid, Valencia, Barcelona, Bilbao and Toulouse
- More that 2,000 years of history (influence of Romans, Muslims and Christians)
- Close to the beach and the mountains: Less that 2 hours away from the Mediterranean sea or the Pyrenes.
- Several important multinational companies: Groupe PSA (former GM), Inditex (Zara), Bosch-Siemens, Adidas, Valeo, Boots Healthcare, etc.
- Within the geographical center of the production of 80% of the of the Spanish GDP



GOOD REASONS TO LEARN SPANISH

- It is the official language in 21 countries
- It is the mother tongue of around 470 million people
- It is spoken by around 559 million people around the world
- It is the second language used for international communication
- It is the third language in the fields of politics, economy and culture.
- It is the second language in the USA (said to become soon the 1st one)
- It is a language with a long cultural tradition



UNIVERSITY OF ZARAGOZA



- It was founded in 1542 (around 480 years).
- Among their former students are: Nobel price (Santiago Ramón y Cajal, Medicine, 1906), the Spanish President (Manuel Azaña, 1930 's) and prominent scientist and thinkers (María Moliner, author of one of the most well-known Spanish dictionaries, Luis Oro Guiral, leading researcher in chemistry)
- It is a multidisciplinary Higher Education Institution, with 13 Schools, 3 Schools of Applied Sciences and 12 Research Centers
- It has a high research profile: for example, the supercomputer *Caesaraugusta* is located since February 2008 at the School of Sciences. It is one of the nodes of the supercomputer *Mare Nostrum*, that has the highest computer power in Europe and the ninth of the world.
- It has around 35,000 students, 3,900 lecturers and professors and 1,800 administrative staff



UNIVERSITY OF ZARAGOZA

La Universidad de Zaragoza en los rankings generalistas:

- Academic ranking of world universities (ARWU)
- Time higher education (THE)
- QS World university rankings

arwu	2021	2020	2019	2018	2017	2016	2015	2014	2013
the / qs	2022	2021	2020	2019	2018	2016/17	2015/16	2014/15	2013/14
ARWU	501-600	401-500	401-500	501-600	501-600	-	401-500	401-500	401-500
THE	1001-1200	801-1000	801-1000	601-800	601-800	501-600	501-600	-	-
QS	531-540	501-510	432	412	461-470	481-490	491-500	501-550	481-490

Nota: ARWU sale en agosto y emplea el año en el que aparece. THE y QS salen en septiembre y emplean el curso que empieza, desde septiembre de 2017 emplean el año siguiente.



Posición global
501-600

Posición **13** de las universidades españolas



Posición global
1001-1200

Posición **18** de las universidades españolas



Posición global
531-540

Posición **10** de las universidades españolas

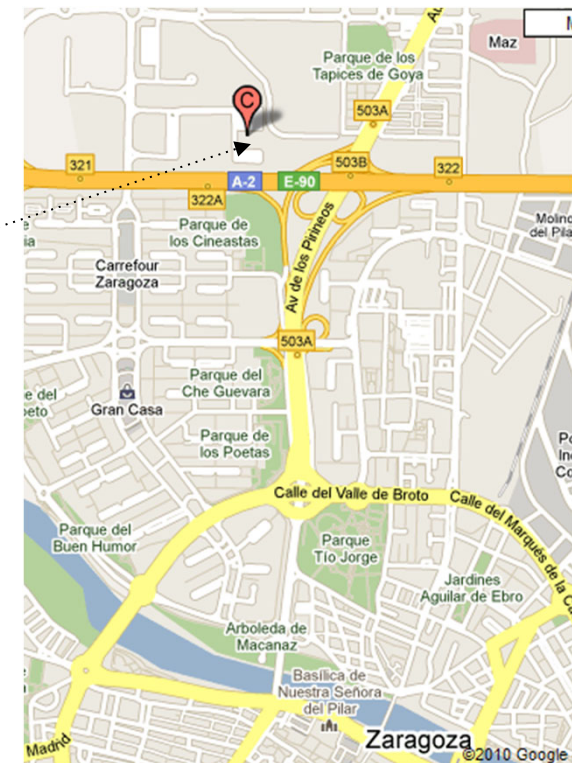
It should be considered that international rankings evaluate around 20,000 Universities
It should be considered that Spain has recognized 87 Universities.



SCHOOL OF ECONOMICS AND BUSINESS (SEB)

The School of Economics and Business was born in April 2011 as a result of the merge of the School of Economic and Business Sciences (1974) and the School of Commerce.

This School is responsible of all the Degrees and Masters related to the economic and business environment. It has two buildings or campuses "Paraíso" and "Rio Ebro"



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SCHOOL OF ECONOMICS AND BUSINESS

Academic staff

- Lecturers and professors: 338

It offers 4(5) Bachelor degrees

Number of students

- Bachelor in Business Administration (Spanish/**English**)
 - Grado Administración y Dirección de Empresas (GADE) 1627
- Bachelor in Economics (Spanish)
 - Grado Economía (GECO) 682
- Bachelor in Finance and Accounting (Spanish)
 - Grado Finanzas y Contabilidad 471
- Bachelor in Marketing and Market Research (Spanish)
 - Grado Marketing e Investigación de Mercados 612
- Double degree BA and Law 444



INTERNATIONAL RELATIONS

- This Faculty has mobility agreements for students in more than 20 different countries in 3 continents.
- During the last 3 years, an average of 180 international students have studied in our faculty each year. They come with the Erasmus program but also from Latin America or the USA.
- Considering the total number of In & Out Students this faculty is among the top-5 of the Faculties of Business and Economics in Spain.
- The University of Zaragoza is the 14th considering the whole European Union regarding IN students.



ENROLMENT PROCESS

- You will have received the information for your enrollment (on line) by e-mail.
- You should select a maximum of 30 ECTS per semester
- You may choose any course of the School (except from the Double degree). But please remember:
 - The recommendations of your University
 - The available information: schedules, exam dates, location....
 - Electives have usually continuous evaluation
- You can choose the group you prefer when possible (except for some optional courses and English group subjects- there may be only one group)
- Once you select the group, you should go to class and do the exam in that group, and to your subgroup of practices (depending on your surname).
- Be careful, with the courses that have the same name in Business Administration (ADE) and Economics (ECO)



LEARNING AGREEMENT (*ACUERDO DE ESTUDIOS*)

- IT SHOULD BE FILLED IN WITH:
 - Courses at your University of origin
 - Courses at the Universidad de Zaragoza
- 2 SIGNATURES
 - Your Erasmus coordinator in Zaragoza
 - Vice Dean for International Affairs
- Questions regarding your enrolment: You must contact TO THE Int. Rel. Office (ORI) You can make an appointment to avoid waiting.



FAQs

- Exams:
 - Stick to the norms of UNIZAR, so just 2 official calls per course.
 - No extraordinary re-sit exams, works or assignments are allowed to compensate for a fail other than the 2 official calls.
 - Exam dates are already fixed, and are not subject to changes.
 - No on-line or distance exams are permitted, all exams are face-to-face within the University premises at the time settled, thus...

**PLAN YOUR STAY, FLIGHTS AND
CALENDAR ACCORDINGLY**



FAQs

- Internet platform:
 - You will have access once the registration/enrollment process is completed.
 - Use the Login (NIP) and password given to you.
 - In case of delays, some teachers may give you a temporary 'guest' access.
- Official procedures for claims are available in the Faculty website.
 - Follow the official procedures and registry process.
 - Stick to the periods allowed in each case.
 - In case of doubt, contact your coordinator.



https://fecem.unizar.es/

The screenshot shows the website for the Facultad de Economía y Empresa at the Universidad Zaragoza. The page features a navigation menu with options like 'Organización del centro', 'Información académica', and 'Apoyo a estudiantes'. A central banner displays the faculty name and building. Below this, there are sections for 'Llamamientos al Máster en Auditoría y al Máster en Dirección, Estrategia y Marketing' and 'Información y medidas ante el Covid-19'. On the right side, an 'acceso rápido' (quick access) menu is visible, with a red box highlighting the 'Horarios y Exámenes' (Schedules and Exam dates) option. Other items in the menu include 'Reserva de espacios', 'Calendario académico', 'ADD', 'Secretaría virtual', 'Impresos', 'Plan de Orientación Docente', 'LPA (Limpieza Inocente Signia)', 'Gestión del empleado', and 'Ayudía'. The 'Actualidad' (News) section at the bottom right lists recent updates from 2021.

Schedule and Exam dates



Official university
study programs offer

[Home](#) / [Degree in Business Administration and Management](#) / [Subjects of plan 448 \(year 2022-2023\)](#)

Degree in Business Administration and Management

Faculty of Economics and Business

Plan 448

Academic year 2022-2023

[Cambiar de curso](#)

ECTS: 240
Duration: 4 academic years
Official Publishing Date of the Study Plan: Nov 29, 2010
Regulation: RD 1393/2007



Facultad de
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Universidad
Zaragoza

ECTS: 240

Duration: 4 academic years

Official Publishing Date of the Study Plan: Nov 29, 2010

Regulation: RD 1393/2007

> [Actividades universitarias culturales y complementarias](#) 

Year	Term	Code	Name	Course Type	ECTS	Number of places	Idioma de impartición
All ▾	All ▾			All ▾			All ▾
1	S1	27300	Essences of Management	Core	6.0	-	Castellano, English
1	S1	27301	Financial accounting I	Core	6.0	-	Castellano, English
1	S1	27302	Mathematics I	Core	6.0	-	Castellano, English
1	S1	27303	Principles of Marketing	Core	6.0	-	Castellano, English
1	S1	27304	Introduction to Law	Core	6.0	-	Castellano, English
1	S2	27305	Economic History and World Economy	Core	6.0	-	Castellano, English
1	S2	27306	Financial accounting II	Core	6.0	-	Castellano, English
1	S2	27307	Microeconomics	Core	6.0	-	Castellano, English
1	S2	27308	Mathematics II	Core	6.0	-	Castellano, English
1	S2	27309	Statistics I	Core	6.0	-	Castellano, English
2	S1	27310	Statistics II	Compulsory	6.0	-	Castellano, English
2	S1	27311	Business Taxation	Compulsory	6.0	-	Castellano



CLASSES AND EXAMS

- Classes for the second semester start on the 20th of January and will last until the 9th of May of 2025

Classes and exams are face to face

- Exams of the 2nd semester courses will be:
 - 1st Call: 12th – 31th May 2025
 - 2nd Call: 16th June 2025 to 3rd July 2025
- Exams days can be found at:
<https://econz.unizar.es/te-interesa/horarios-y-examenes>
- Marks are published at notice boards of the departments (in this building at the ground floor) and Internet Platform/ Moodle (personal password).
- The transcript of records will be sent to your University around 4 weeks after the end of the exam period of the semester



GOING TO CLASS

DEGREE IN BUSINESS ADMINISTRATION AND MANAGEMENT. 3º COURSE. SECOND SEMESTER

GRUPO 100 ADE ENGLISH

MORNING

AULA: 5

	LUNES	MARTES	MIÉRCOLES	JUEVES	VIERNES
8:00 to 10:00	BUSINESS POLICY (Subgroup 1)	HUMAN RESOURCES MANAGEMENT (Subgroup 1)	PRODUCTION MANAGEMENT (Subgroup 1)	FINANCIAL RISK MANAGEMENT (Subgroup 1)	MANAGEMENT ACCOUNTING (Subgroup 1 – INFO 9)
10:00 to 12:00	HUMAN RESOURCES MANAGEMENT	BUSINESS POLICY	FINANCIAL RISK MANAGEMENT	MANAGEMENT ACCOUNTING	PRODUCTION MANAGEMENT
12:00 to 14:00	BUSINESS POLICY (Subgroup 2)	HUMAN RESOURCES MANAGEMENT (Subgroup 2)	PRODUCTION MANAGEMENT (Subgroup 2)	FINANCIAL RISK MANAGEMENT (Subgroup 2)	MANAGEMENT ACCOUNTING (Subgroup 2 – INFO 9)

Bold theory (the whole group)

Practice (the group is Split into two sub-groups)



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https://moodle.unizar.es/add/

The screenshot shows the Moodle ADD Unizar website. The browser address bar displays <https://moodle.unizar.es/add/>. The page header includes the University of Zaragoza logo and navigation links. The main content area features a login form on the left and a central notice titled "ATENCIÓN".

Acceso con NIP y contraseña administrativa.

LOGIN

Username: 424709
Password: [Redacted]
 Remember username
Log in
Lost password?

ATENCIÓN

El acceso a los nuevos cursos del 2020-21, creados a partir del día 28 de julio, se realizará mediante NIP y contraseña administrativa para todos los usuarios de unizar (los estudiantes ya acceden actualmente con su NIA). En caso de problemas para acceder, puedes recuperar tu contraseña en <https://identidad.unizar.es>

El acceso con correo electrónico dejará de funcionar el 31 de octubre de 2020 y, en adelante, solo se podrá acceder con el NIP a todos los cursos.

En este periodo de transición entre sistemas, el profesorado de los cursos 18-19 y 19-20 observará que tiene dos usuarios en esos cursos:

1. Un usuario solo con su "Nombre" al acceder con el NIP y contraseña administrativa. Este usuario es imprescindible para importar contenidos a cursos 20-21 desde cursos anteriores que todavía son visibles.
2. Otro usuario denominado "(Gaduca 31oct2020 Nombre)" corresponde con el que han estado utilizando accediendo con correo electrónico y contraseña de correo y permitirá seguir editando con el mismo usuario profesor utilizado hasta ahora.

Los cursos ADD/Moodle para 2020-21 se pueden crear a partir del día 28 de julio de 2020, a través de la dirección <https://geo.unizar.es> con la nueva versión de la aplicación GEO (Gestión de Enseñanza Online). En esta nueva versión de la aplicación se incluye el POD de cada profesor, para facilitar la creación de los cursos Moodle correspondientes a sus asignaturas y grupos docentes. Si el POD no está actualizado se podrán crear los cursos buscando la asignatura por el código Sigma de la asignatura (ver FAQ "Creación de cursos en Moodle" en Ayudía).

Más información en Unizar: http://www.unizar.es/actualidad/vernoticia.php?id=54006&idh=10750&pk_campaign=unizar20200728&pk_source=unizar_persona/unizar

Información actualizada sobre actividades virtuales en Unizar por el COVID-19

En la página <https://add.unizar.es> se incluye toda la información y recomendaciones para la realización de actividades virtuales con las herramientas oficiales de Unizar con motivo de la suspensión de las clases presenciales.

AVISO LEGAL. Usos digitales de las obras conforme a la Ley de Propiedad Intelectual, incluido el límite legal previsto en el artículo 32.4 de la Ley de Propiedad Intelectual.

A los efectos del artículo 32.4 de la Ley de Propiedad Intelectual, la Universidad de Zaragoza ha suscrito el correspondiente Convenio con (A)UTOS y (V)ITAL. En el caso de aquellas obras puestas a disposición en esta intranet que entran en el ámbito de aplicación del citado Convenio, se trata de obras protegidas por el derecho de autor, y su reproducción y comunicación pública se han realizado bajo la autorización prevista en el artículo 32.4 de la Ley de Propiedad Intelectual y obtenida mediante el citado Convenio. Cualquier reproducción, distribución, transformación y comunicación pública en cualquier medio y de cualquier forma, fuera del alcance de dicho autorización, deberán ser objeto de una licencia específica.

Preguntas frecuentes sobre propiedad intelectual: en Ayudía



Meeting with buddies

- **Buddies- 20th January at 11:00am**
Ground - 1 (downstairs to the right)

Meeting with coordinators

- **To be scheduled directly by yourselves or your coordinators**
 - **Names and emails in the email sent you on January 15.**



Additional information

Syllabus or course teaching guide

Objectives of the course

Teaching methods

Resources

Assessment and activities

CHECK YOUR E-MAIL: >
NIP@celes.unizar.es

correo electrónico universitario
Ya lo tienes. Ahora, **consúltalo**
en webmail.unizar.es

tu NIP (Número de Identificación Personal ID)
tu contraseña de correo
(también válida para el Anillo Digital Docente)
selecciona: celes.unizar.es

NIP@unizar.es

Sus ventajas: a través de esta dirección recibes información sobre **Jornada de Bienvenida**, el **Programa Tutor**, becas, conferencias, convocatorias, comunicaciones de tus profesores, gestiones con la Biblioteca Universitaria de Zaragoza (BUZ)... y sus problemas de spam.

El estudiante le han asignado un NIP y una contraseña de correo. Tu correo electrónico es tu NIP seguido de @celes.unizar.es. Además le han asignado una contraseña administrativa que sirve para su gestión en Secretaría Virtual (seguridad, matrícula...)

Facultad de Economía y Empresa
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Moodle access until the enrollement



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DO YOU NEED MORE INFORMATION?

- Professor-coordinator. He/she will have a meeting with you on request
 - He/she will be the first to sign your *Learning Agreement*. You can ask him/her any doubt about the selection of courses.

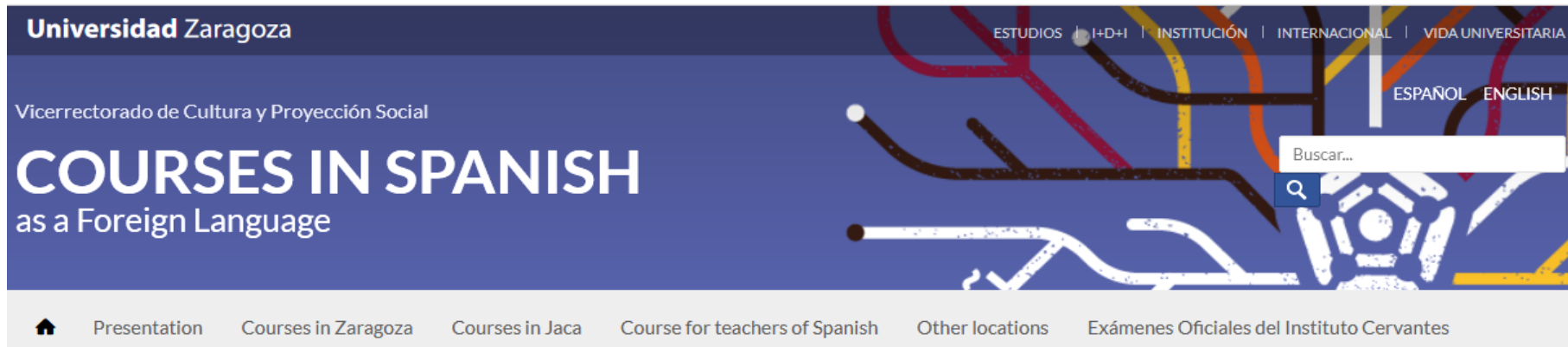
- International Relations Offices.
 - ✓ Ask at the office any doubt about the documents that you will receive today
 - ✓ Campus Paraíso- Ground floor - Office hours, 12-14 h. Request an appointment at FECEM-Gran Vía. <http://internacionalfecem.unizar.es/reservar-cita/>

- Internet: <http://fecem.unizar.es/en/informacion-academica/relaciones-internacionales/incoming-students>

- Section 'To study in Zaragoza'. Information in English and Spanish

- ISA (International Students Association), <https://isazaragoza.es/>





<https://cursosdeespanol.unizar.es/en/courses-zaragoza/intensive-courses>

SCHEDULE:

From Monday to Friday, check the schedule depending on your previous level.

You have to take an online Spanish test in order to determine your Spanish level before the course starts.

PLACE: Interfacultades building I, 4th floor (Campus San Francisco).

STANDARD ENROLMENT FEE: 275 €

DISCOUNTS: Erasmus students have a 92 € discount in a single course.

CREDITS:

1,5 ECTS credits.

THE SPANISH COURSE CAN NOT BE PART OF THE LEARNING AGREEM.



Incoming students/estudiantes entrantes

Última modificación: Mon, 19/12/2022 - 11:58

Preparing your exchange period in Zaragoza

- > [Welcome meeting \(13/09/2021\)](#)
- > [Prearrival Student Guide](#)
- > [Application procedure for Erasmus and other exchange students from Partner Institutions](#)
- > [Accommodation](#)
 - > [Residence Halls](#)
 - > [Application form for accommodation](#)
 - > [Accommodation Service](#)



Erasmus play is a search engine and comparator of student accommodation

Academic information

- > [Bachelor in Business Administration \(GADE\); language of instruction: Spanish](#)
- > [Bachelor in Business Administration \(GADEi\); language of instruction: English](#)
- > [Bachelor in Economics \(GECO\); language of instruction: Spanish](#)

International mobility

- [Incoming students](#)
- [Outgoing students](#)

Facebook Relaciones Internacionales



CIPAJ

VIDEOS

Our region Aragón: <https://www.youtube.com/watch?v=1PMgBc8NKRU>

Our City: <https://www.youtube.com/watch?v=ljUymw7mPuc>

Our university:

https://www.youtube.com/watch?v=f8tsI9dv2B4&list=PLosjTVcniI2IL8MjGIEBibGv9mfYqj_PU

Our European University Alliance UNITA

<https://youtu.be/PkSwwVMzDac>

School of Business and economics:

<https://www.youtube.com/watch?v=wpHubfOzgPU>



International Relations Office (IRO)

Miguel MARCO - Vice Dean
José Manuel GUERRERO – IRO Officer
Inmaculada ALMUZARA – IRO Officer

Facultad de Economía y Empresa
Universidad de Zaragoza



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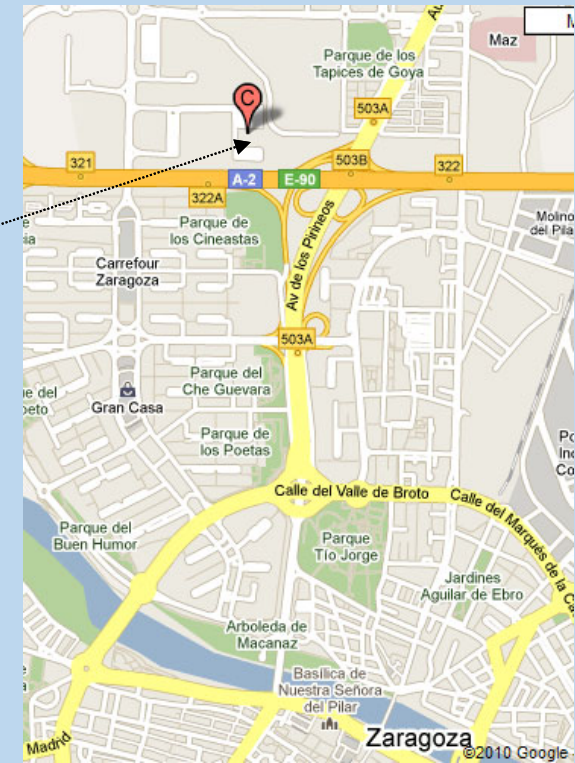
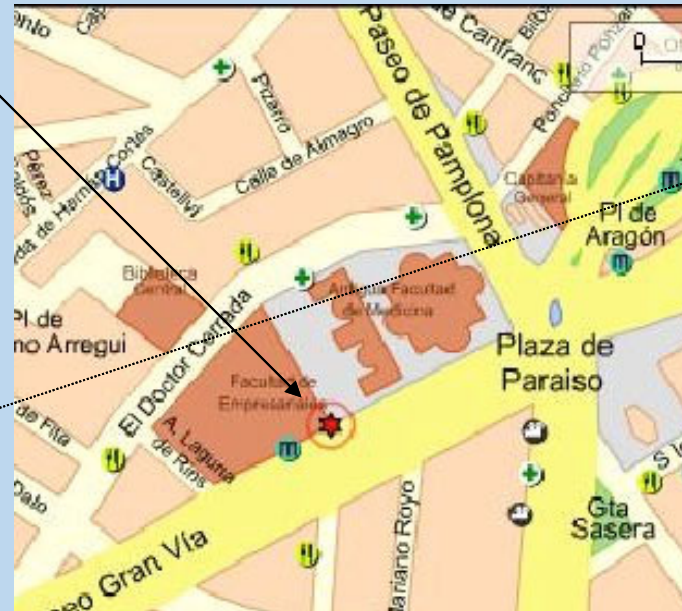
**Facultad de
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ORIENTATION MEETING

20th January 2025

**INTERNATIONAL OFFICE
SCHOOL OF ECONOMICS AND BUSINESS**

SCHOOL OF ECONOMICS AND BUSINESS



INTERNATIONAL RELATIONS OFFICE

Information for Erasmus and Exchange students

❖ REGISTRATION

- «APELLIDOS», «NOMBRE»

- **WHEN AND WHERE??**

The deadline is from 15 January to 24 January at 14:00 (2:00 p.m.) hours through this link:

<https://internacionalfecem.unizar.es/enrolment-students-in/>

Remember that to register, you must attach:

- ✓ Registration form (you will see it in the link)
- ✓ Signed learning agreement (if you have sent it, you do not need to resend them).
- ✓ 1 passport-sized photograph
- ✓ Photocopy of passport or identity card
- ✓ Official B2 English certificate if you are going to receive classes in English (if you have sent it, you do not need to send it)

- **WHAT?**

You must register at:

- ✓ **Subjects** you want to take.

- **REGISTRATION CHANGES**

- **Request the changes with the codes and subjects you want to modify, add or delete by email:**

ri1ecemz@unizar.es

You will have to request a new Learning Agreement with changes signed from your University

- **To make changes, you have to send us an email only on 31 January (not before or after this date)**

After this date, no more changes will be made.

- **YOUR COORDINATOR IS**

✓ «COORD_UZ» («email_coord_uz»)

- **YOUR INTERNATIONAL OFFICER IS**

✓ «international_officer»; School of Economics and Business , Gran Vía Santiago Ramón y Cajal, 2; 50005-Zaragoza; Phone number: +34 976 762753; e-mail: ri1ecemz@unizar.es

- ❖ **YOUR STUDY PROGRAM AT THE UNIVERSITY OF ZARAGOZA**

You can enroll in a maximum of 30 ECTS credits per semester.

- **CHOICE OF SUBJECTS**

You can choose any subject from those taught in the Degrees of Business Administration and Management, Economics, Finance and Accounting and Marketing and Market Research.

The subjects of the Degree in Business Administration and Management taught in English there is a limited number of places, is not possible to guarantee a place for everyone exchange students.

You must ensure that your choice complies with the study program that is best for you required by your home university.

You can also choose subjects from other UZ Schools located in Zaragoza, provided that at least 80% of the credits correspond to subjects of the School of Economics and Business . But you have to enroll in all subjects at the School of Economics and Business.

- **HOW TO FIND THE TIMETABLES FOR A SUBJECT?**

- <http://fecem.unizar.es/te-interesa/horarios-y-examenes>

- **SUBJECTS WITH THE SAME NAME**

■ ATTENTION! ■ There are subjects with the same name in the Degrees (for example, "Statistics I") código 27509 in FICO y código 27309 in GADE.

Make sure that the subject and group you enroll in actually correspond to the ones you are currently attending class in.

- **LEARNING AGREEMENT**

Your home university will have given you this document signed, which will contain the subjects that you will study at our University. **It. must be signed by both your coordinator of this School and the Vice-Dean for Internationalisation and you must attach (if you have sent it previously, it is not necessary to send it again) in the link that you can find at the top of this page.**

Throughout the exchange period, your coordinator will be able to advise you on your choice of subjects at this School.

❖ YOUR UNIZAR CLOUD FOLDER

In **Cloud-Unizar** you have a folder with the documentation you have sent us.

Your access is through: («enlace»).

What is it for? Consulting and adding documentation necessary for enrolment and learning agreement (signed enrolment form, language certificate, modifications to the changes in your Learning Agreement and modifications to your enrolment).

The International Relations Office can access to your folder to check, delete and add the documentation you are storing in it.

If you prefer, you always have the choice of sending us the documentation to our International Relations Office e-mail address.

❖ INFORMATION AND SUPPORT

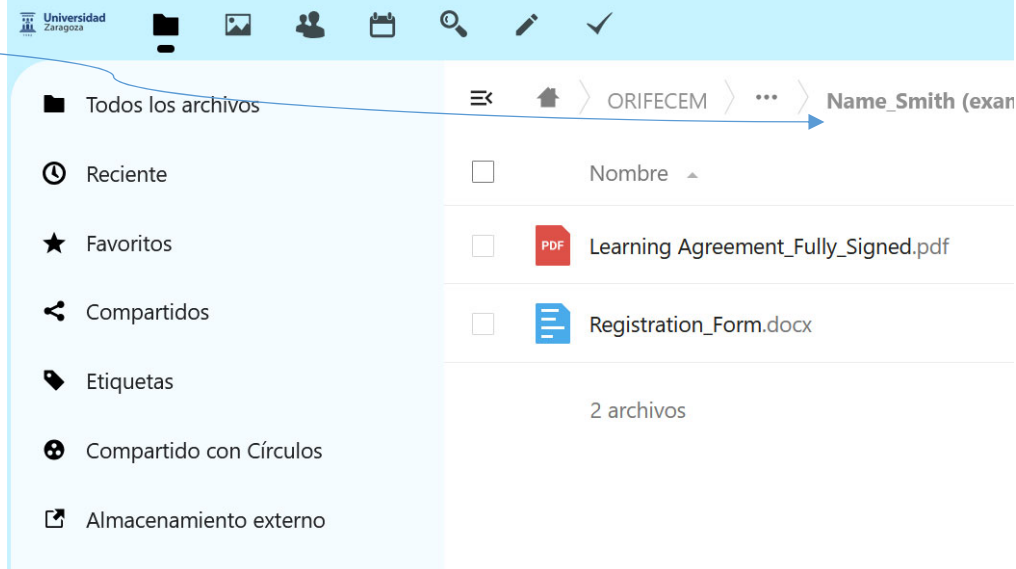
- ✓ **Internet.** Our website offers you a lot of information:
<http://fecem.unizar.es/en/informacion-academica/relaciones-internacionales/incoming-students> (*English version*)
<http://fecem.unizar.es/informacion-academica/relaciones-internacionales/estudiantes-entrantes> (*Spanish version*)
- ✓ **Tutor/Buddy.** A student from the School will help you integrate into the University and in the city.
- ✓ If you have any questions, you can request **an appointment** through the following forms:

Request an appointment at FECEM-Gran Vía - Paraíso Campus
<http://internacionalfecem.unizar.es/reservar-cita/>

Request an appointment at FECEM-Lorenzo Normante-Río Ebro Campus
<http://internacionalfecem.unizar.es/reservar-cita-lorenzo-normante/>

- For further information, please visit Relations Office (ORI) of the School of Economics and Business:

<http://fecem.unizar.es/informacion-academica/relaciones-internacionales/estudiantes-entrantes>



The submission of registration for International Exchange students is **online**.

Deadline is from 15 January to 24 January


<https://internacionalfecem.unizar.es/enrolment-students-in/>

ENROLMENT – STUDENTS IN 2024-25

The submission of registration for International Exchange students is online.


Deadline is from 15 January to 24 January at 14:00 (2:00 p.m.)

1º.- Enrolment form.



[Download](#) and fill it in. The subjects must match the subjects of the approved Learning Agreement.

Once you have filled it in, sign it and attach it to the form you have in the following link (find second step).




2º.- Before accessing the link, you should prepare the following on your computer:

- Signed enrolment form (the one you filled in the previous step).
- Learning Agreement signed by your University (if you have sent it, you do not need to resend them).
- Passport or ID card (both sides)
- passport photograph
- Official B2 English certificate if you are going to receive classes in English (if you have sent it, you do not need to send it)

3º.- Click here to upload them: [Enrolment form](#)

4º.- Useful Information

Password	Download Password
Registration at the foreigners' office	Download Information Registration



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ESTUDIOS OFICIALES DE GRADO

HOJA DE ORIENTACIÓN DE MATRÍCULA/ 20.....-20.....

Este impreso solo se cumplimentará cuando no pueda realizarse la matrícula por Internet
http://academico.unizar.es/secretaria-virtual

DATOS PERSONALES

ID or Passport	Primer apellido/ Surname	Segundo apellido	Nombre/ Name
Date of Birth	NACIONALIDAD	SEXO	CORREO ELECTRÓNICO/ Email
<small>Día Mes Año</small> <input type="text"/>	<small>Española/ Spanish</small> <input type="text"/>	<small>Male</small> <input type="checkbox"/>	
<small>Otra (especificar)/ another:</small> <input type="text"/>		<small>Female</small> <input type="checkbox"/>	
Domicilio familiar habitual (calle, número, piso, código postal, población, país) (1)			Teléfono / Phone
Domicilio durante el curso (calle, número, piso, código postal, población)			Teléfono / Phone

NOT BE FILLED

DATOS ACADÉMICOS

Puede consultar las asignaturas en <https://estudios.unizar.es>

Nombre del estudio/ Bachelor

Centro / School/

Asignaturas / Subjects				Asignaturas			
Código/ Code	Year	Credits	Grupo/ Group	Código/ Code	Year	Credits	Grupo/ Group

SERVICIO DE ACTIVIDADES DEPORTIVAS (SAD)

¿Quiere ser socio del SAD? SI NO

La cuota anual del SAD se cargará en su matrícula. La tarjeta Deporte se recogerá en el SAD presentando el resguardo de matrícula

Conforme a lo dispuesto en la legislación vigente en materia de protección de datos de carácter personal (Reglamento (UE) 2016/679, de 27 de abril) le informamos que los datos personales que nos ha facilitado pasarán a ser tratados, como responsable, por la **Universidad de Zaragoza** con la finalidad de tramitar la gestión académica y administrativa de sus estudiantes así como su participación en actividades y servicios universitarios. Puede ejercitar sus **derechos de acceso, rectificación, limitación, oposición o portabilidad** ante el **Gerente de la Universidad de Zaragoza** (Edificio Paraninfo 1.ª planta, Plaza de Basilio Paraíso nº 4, 50005- Zaragoza) señalando concretamente la causa de su solicitud y acompañando copia de su documento acreditativo de identidad. La solicitud podrá hacerse mediante escrito en formato papel o por medios electrónicos. En caso de no haber obtenido satisfacción en el ejercicio de sus derechos, puede dirigirse a la Delegada de Protección de Datos de la Universidad (dpd@unizar.es Tfno. 876 55 36 13) o en reclamación a la Agencia Española de Protección de Datos a través de los formularios que esa entidad tiene habilitados al efecto y que son accesibles desde su página web: <https://sedeagpd.gob.es>

Puede consultar toda la información al respecto en academico.unizar.es/sites/academico.unizar.es/files/archivos/vgacad/pdatos.pdf

La Universidad de Zaragoza cuenta con una página en la que incluye legislación, información y modelos a la que puede acceder desde el siguiente enlace: <https://protecciondatos.unizar.es/>

Fecha / Date

Firma del interesado/a
Signature



IMPRESO DE MATRÍCULA
CURSO ACADÉMICO 2024/25-0

109 - Facultad de Economía y Empresa
107 - Movilidad para 1º y 2º ciclo y grado

Estudiante: **Smith, Robert**

NIA: 904061 NIP: 904061 DNI: R5500000A

Estudiante becario: No

DATOS ACADÉMICOS											
Código	Descripción	Grupo Asig.	Idioma	Periodo	Cur.	Mod.	Créd.	Clase	Convalid.	Cgd. PI	Convoc. Agotad.
27314	Organización y gestión interna	100	Ingl.	1	XX	XX	6,0	Optativa	No	0	0
27322	Dirección estratégica	100	Ingl.	1	XX	XX	6,0	Optativa	No	0	0
27323	Dirección financiera	100	Ingl.	1	XX	XX	6,0	Optativa	No	0	0
27330	Contabilidad de combinaciones de negocios	100	Ingl.	1	XX	XX	6,0	Optativa	No	0	0
27336	Dirección de entidades de economía social	100	Ingl.	1	XX	XX	5,0	Optativa	No	0	0

Créditos Matriculados: Optativa: 29,0

Créditos Superados:

TOTAL DE MATRÍCULA		
Conceptos aplicados	Descuentos	Total matrícula
0,00 €	0,00 €	0,00 €

PAGOS RESULTANTES DE ESTA OPERACIÓN (Solicitud / Última modificación de matrícula)					
Pago	Forma de Pago	Plazo del pago	Cuenta Bancaria	Fecha Pago	Importe a pagar

Once you have attached the above form we will send you this one by e-mail.

You will have to sign it and send it back to us.
End of the registration process

supresion ante el gerente de la Universidad de Zaragoza (edificio Paraninfo 1.ª planta, plaza de Basilio Paraíso nº 4, 50005- Zaragoza) señalando concretamente la causa de su solicitud y acompañando copia de su documento acreditativo de identidad. La solicitud podrá hacerse mediante escrito en formato papel o por medios electrónicos.

Fecha de matrícula: 24/01/2025

You will have to sign it and send it back to us.

Firma del/de la estudiante

Fecha Impresión: 24/01/2025

(1) El domicilio familiar habitual es el que se utiliza a efectos de notificación.

PASSWORDS

You have three passwords:

- Administrative: Access to your records and to Moodle.
- Services: Access to Wifi
- Mail: Access to your University's mail.

When you did your registration in the University of Zaragoza on line, you received your username and password; this is your administrative password. For obtaining the other passwords, you should access to <http://portalcorreo.unizar.es>

You can change your administrative password in <http://identidad.unizar.es>

Password works 48 hours after enrolment at the University of Zaragoza.

Should you have any problem, you can receive more help in <https://cau.unizar.es/osticket/>

STUDENT'S CARD

- 1 Download AppCRUE Unizar from:
 - <https://play.google.com/store/apps/details?id=net.universia.unizar>
 - <https://apps.apple.com/us/app/universidad-de-zaragoza/id1474207309>
- 2 Upload a photograph in <https://identidad.unizar.es/> (validación con NIP y contraseña administrativa, Datos Personales, Fotografía).
- 3 Go to a validation point (Conserjería in the School of Economics and Business).

Registration in the General Registry of Foreigners for Erasmus students from the European Union and associated States.

Please note that citizens of the Member States of the European Union, as well as nationals of Norway, Iceland, Liechtenstein and Switzerland who are going to stay in Spain for more than three months are required to apply to the Foreigners' Office of the province where they intend to stay or establish their residence, to be registered in the Central Registry of Foreigners. This office will issue them a registration certificate that will allow them to prove their right to reside in Spanish territory.

The secretary of the Center or the International Relations Office of the center where he/she will carry out his/her studies will give the student a certificate that will accredit him/her as an Erasmus student and that will be necessary to present at the Registry

Foreigners' Center.

Immigration Offices In Aragon:

Inmigration Office in Zaragoza

General information

Address: C/ Obispo Covarrubias, s/n 50005 Zaragoza

Tel.: 976 980 020

Opening hours: In general: 9 a.m. to 2 p.m.

Community staff and by appointment: 9 a.m. to 5:30 p.m.

During the summer and local holidays, please check opening hours by phone

MEETINGS IN GRAN VÍA

- With Buddies- 20th January 11:00
– Sala de Estudio-Basement

SCHEDULES (Horarios) and FINAL EXAM DATES (Calendario de pruebas de evaluación)

<http://fecem.unizar.es/en/te-interesa/horarios-y-examenes>

The screenshot shows a web browser displaying the 'Horarios y Exámenes' page of the Facultad de Economía y Empresa at Universidad Zaragoza. The page is in English and provides information for the 2024-2025 academic year. The main content is organized into a list of exam convocatorias, categorized by semester and type (ordinary or extraordinary). The page also features a navigation menu, a search bar, and social media links for Facebook and LinkedIn. The footer of the browser shows the Windows taskbar with the search bar and system tray.

Horarios y Exámenes

Última modificación: Mon, 25/11/2024 - 12:02

Curso 2024-2025

- > [Periodos de clases y exámenes](#)
- > [Convocatorias oficiales de examen](#)
 - > Convocatoria ordinaria de enero (asignaturas primer semestre)
 - > Grado en Administración y Dirección de Empresas, Grado en Economía, Grado en Derecho-Administración y Dirección de Empresas
 - > Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados
 - > Convocatoria ordinaria de mayo (asignaturas segundo semestre)
 - > Grado en Administración y Dirección de Empresas, Grado en Economía, Grado en Derecho-Administración y Dirección de Empresas
 - > Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados
 - > Convocatoria extraordinaria de junio (asignaturas primer y segundo semestre)
 - > Grado en Administración y Dirección de Empresas, Grado en Economía, Grado en Derecho-Administración y Dirección de Empresas
 - > Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados

Facebook Relaciones Internacionales

CIPAJ

GOING TO CLASS

<http://fecem.unizar.es/en/te-interesa/horarios-y-examenes>

Horario_ADE_2o_semestre.pdf x +

https://fecem.unizar.es/sites/fecem/files/Users/academico/horarios/2024-2025/Grados/ADE/Horario_ADE_2o_semestre.pdf

1 de 24 Tamaño automático

HORARIO CURSO 2024 - 2025

DEGREE IN BUSINESS ADMINISTRATION AND MANAGEMENT. 1st COURSE. SECOND SEMESTER

GROUP 100 ADE ENGLISH MORNING AULA: M-2

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 to 10:00	FINANCIAL ACCOUNT II (Subgroup 1)	MICROECONOMICS I (Subgroup 1)	MATHEMATICS II (Subgroup 1)	ECONOMIC HISTORY AND WORLD ECONOMY (Subgroup 1 – INFO 10)	STATISTICS I (Subgroup 1 – INFO 10)
10:00 to 12:00	MICROECONOMICS I	FINANCIAL ACCOUNTING II	ECONOMIC HISTORY AND WORLD ECONOMY	STATISTICS I	MATHEMATICS II
12:00 to 14:00	FINANCIAL ACCOUNT II (Subgroup 2)	MICROECONOMICS I (Subgroup 2)	MATHEMATICS II (Subgroup 2)	ECONOMIC HISTORY AND WORLD ECONOMY (Subgroup 2 – INFO 10)	STATISTICS I (Subgroup 2 – INFO 10)

El martes 4 de marzo tendrá horario de miércoles; el jueves 3 de abril tendrá horario de viernes.

4th March is Tuesday but the Schedule will be as if it was a Friday

Practice the group is split in two

Bold theory all the group

19/06/2024 Estos horarios pueden ser modificados por causas justificadas durante el curso

16/01/2025 8:19

SUBGROUPS

Depending on the letter of your surname

Business Administration (ADE)

https://fecem.unizar.es/sites/fecem/files/users/academico/Grupos_docencia/2024-2025/Subgrupos_ADE_2024_25.pdf

Economics (ECO)

https://fecem.unizar.es/sites/fecem/files/users/academico/Grupos_docencia/2024-2025/subgrupos_eco_2024-25_FB_y_O.pdf

Finance and Accounting (FICO)

https://fecem.unizar.es/sites/fecem/files/users/academico/Grupos_docencia/2024-2025/grupos_fico_2024-25_FB%20Y%20O.pdf

Marketing and Market Research (MIM)

https://fecem.unizar.es/sites/fecem/files/users/academico/Grupos_docencia/2024-2025/grupos_MIM_2024_25_FB%20Y%20O.pdf

<https://fecem.unizar.es/>

SCHEDULE first day of class / Horario Primer día de clase

<https://fecem.unizar.es/te-interesa/horarios-y-examenes>

The screenshot displays the website for the Faculty of Economics and Business at the University of Zaragoza. The page is titled "Horarios y Exámenes | Facultad" and contains the following information:

- Universidad Zaragoza** header with navigation menu: The School, Academic information, Students support, Knowledge transference, Internationalization, Quality.
- Facultad de Economía y Empresa** logo and accreditation: CENTRO ACREDITADO INSTITUCIONALMENTE.
- Address and Contact:** Gran Vía de Don Santiago Ramón y Cajal, 2 - 50005 Zaragoza; María de Luna, s/n - Edif. "Lorenzo Normante" - 50018 Zaragoza. Phone: +34 976 762 131, +34 976 762 747.
- Academic Information:**
 - Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados
 - Convocatoria ordinaria de mayo (asignaturas segundo semestre)
 - Grado en Administración y Dirección de Empresas, Grado en Economía, Grado en Derecho-Administración y Dirección de Empresas
 - Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados
 - Convocatoria extraordinaria de junio (asignaturas primer y segundo semestre)
 - Grado en Administración y Dirección de Empresas, Grado en Economía, Grado en Derecho-Administración y Dirección de Empresas
 - Grado en Finanzas y Contabilidad, Grado en Marketing e Investigación de Mercados
- Warning:** Horarios de presentación del primer día de clase (20 de enero de 2025 - Segundo semestre)
- Horarios:**
 - Grado en Administración y Dirección de Empresas
 - Primer semestre
 - Segundo semestre
 - Grado en Administración y Dirección de Empresas (grupo con docencia en inglés)
 - Primer semestre
 - Segundo semestre
 - Grado en Economía
 - Primer semestre
 - Segundo semestre

CLASSES AND EXAMS – FACE TO FACE ONLY

Classes for the second semester start the 20th January

Special schedule 1st day of the semester:

https://fecem.unizar.es/sites/fecem/files/users/academico/horarios/2024-2025/Grados/Horario_20Ene2025_0.pdf


- The semester classes last until the 9th May 2025.
- Exams of the 2nd semester courses will be: (ALL THE EXAMS WILL BE IN ZARAGOZA)
 - 1st Call: 12th to 31st May 2025.
 - 2nd Call: 16th June to 3rd July 2025
- Exams days can be found at:
 - ADE: https://fecem.unizar.es/sites/fecem/files/users/academico/examenes/2024-2025/Ex%C3%A1menes_ADE_2024_25_0.pdf
 - ECO: https://fecem.unizar.es/sites/fecem/files/users/academico/examenes/2024-2025/Ex%C3%A1menes_ECO_2024_25.pdf
 - FICO: https://fecem.unizar.es/sites/fecem/files/users/academico/examenes/2024-2025/Ex%C3%A1menes_FICO_2024_25.pdf
 - MIM: https://fecem.unizar.es/sites/fecem/files/users/academico/examenes/2024-2025/Ex%C3%A1menes_MIM_2024_25.pdf

SYLLABUS

(4) Correo Unizar :: Entrada x Subjects of plan 448 (year 2024-2025) x subgrupos_eco_2024-25_FB_y_O.pdf x +

https://estudios.unizar.es/estudio/asignaturas?anyo_academico=2024&estudio_id=20240131¢ro_id=109&plan_id_nk=448&sort=curso

Castellano Links Ayuda Iniciar sesión

 **Universidad Zaragoza**
1942

Official university study programs offer

Home / Degree in Business Administration and Management / Subjects of plan 448 (year 2024-2025)

Degree in Business Administration and Management

Faculty of Economics and Business

Plan 448

Academic year 2024-2025

Cambiar de curso ▾

ECTS: 240
Duration: 4 academic years
Official Publishing Date of the Study Plan: Nov 29, 2010
Regulation: RD 1393/2007

Notas del plan

Buscar

10:20
22/08/2024

LEARNING AGREEMENT (ACUERDO DE ESTUDIOS)

- IT SHOULD BE FILLED IN WITH:
 - Courses at your University of origin
 - Courses at the Universidad de Zaragoza
- 2 SIGNATURES
 - Your Erasmus coordinator in Zaragoza
 - Associate Dean for International Affairs

WEBSITE

<http://fecem.unizar.es/informacion-academica/relaciones-internacionales/estudiantes-entrantes>

The screenshot shows a web browser window displaying the website 'Incoming students/estudiantes entrantes' on the Universidad Zaragoza website. The browser's address bar shows the URL: <https://fecem.unizar.es/informacion-academica/relaciones-internacionales/estudiantes-entrantes>. The website header includes the Universidad Zaragoza logo, navigation links for 'DIRECTORIO UZ', 'DIRECTORIO FACULTAD', and 'CORREO ELECTRÓNICO', and language options for 'Spanish' and 'English'. The main content area features the title 'Incoming students/estudiantes entrantes' and a list of links for preparing an exchange period in Zaragoza, including 'Reunión de bienvenida primer cuatrimestre', 'Reunión de bienvenida segundo cuatrimestre', 'Guía del estudiante de intercambio', 'Procedimiento de solicitud de estudiantes de intercambio', and 'Alojamiento'. The 'Alojamiento' section lists 'Colegios Mayores', 'Solicitud de alojamiento', and 'Servicio de alojamiento'. The 'Erasmus play' section is also visible, along with a sidebar containing 'Movilidad Internacional', 'Facebook Relaciones Internacionales', and 'CIPAJ'. The browser's taskbar at the bottom shows the Windows logo, a search bar, and various application icons.

Universidad Zaragoza

Spanish English DIRECTORIO UZ DIRECTORIO FACULTAD CORREO ELECTRÓNICO

Facultad de Economía y Empresa Universidad Zaragoza

CENTRO ACREDITADO INSTITUCIONALMENTE

Gran Vía, 2 - 50005 Zaragoza +34 976 762 131
María de Luna, s/n - Edificio "Lorenzo Normante" - 50018 Zaragoza +34 976 762 747

Organización del centro Información académica Apoyo a estudiantes Transferencia e Investigación Movilidad de estudiantes Calidad

Incoming students/estudiantes entrantes

Última modificación: Mar, 25/04/2023 - 01:10

Preparando tu período de intercambio en Zaragoza:

- > Reunión de bienvenida primer cuatrimestre
- > Reunión de bienvenida segundo cuatrimestre
- > Guía del estudiante de intercambio
- > Procedimiento de solicitud de estudiantes de intercambio
- > Alojamiento
 - > Colegios Mayores
 - > Solicitud de alojamiento
 - > Servicio de alojamiento

erasmusplay Erasmus play

Erasmus play is a search engine and comparator of student accommodation

- > Información académica
 - > Grado en Administración y Dirección de Empresas (idioma de enseñanza: español)
 - > Grado en Administración y Dirección de Empresas (idioma de enseñanza: inglés)
 - > Grado en Economía (idioma de enseñanza: español)
 - > Grado en Finanzas y Contabilidad (idioma de enseñanza: español)

Movilidad Internacional

- Estudiantes entrantes
- Estudiantes salientes

Facebook Relaciones Internacionales

CIPAJ



**Facultad de
Economía y Empresa
Universidad Zaragoza**

Thank you for your attention

**INTERNATIONAL OFFICE
SCHOOL OF ECONOMICS AND BUSINESS**